Minutes of the Meeting of Woodwalton Parish Council held on 25th November 2015, 7.30pm

Present: Cllrs Peck (Chairman), Hyder-Smith (Vice-Chairman), Gilbert, Rodford, Pinder and the Clerk Members of the public: 1 Key: PC Parish Council **HDC** Huntingdonshire District Council CCC Cambridgeshire District Council Chairman's welcome 2 To receive apologies and reasons None. for absence 3 Members Declarations of Pecuniary Cllr Gilbert declared her interest in agenda item 12. Interest relating to matters on the 4 Public and press participation None. session with respect to items on the agenda To sign and approve minutes dated 5 The Parish Council, unanimously, agreed these to be true 30th September, 5th October and reflections of the meetings. The Chairman signed and 9th November 2015 dated each of the pages. Matters arising from the minutes 6 None. (information only) 7 Reports from District and County D Cllr Howe and C Cllr Tew sent their apologies. Cllrs 8 Reports from Parish Cllrs Cllr Hyder-Smith reported that highways had marked up some damaged areas at Church End. It was hoped that the intention was to make good these areas. He also reported that he led the Remembrance Service on 8th November. Cllr Peck reported that she had received a letter from someone requesting to know where the WW2 lights were in Woodwalton. She gave the correspondent John Chance's details and was thanked by the correspondent. Cllr Rodford reported that he understood that AgRESERVE farms were trying to work with BT Openreach so that the village may receive Superfast Broadband. Clerk's report, inc:-9 a) Care Network coffee morning The Clerk reported that the Care Network had suggested they postpone setting up a group in Woodwalton until update other areas were established. b) Confirmation of working street It was confirmed that all street lights were now working. lights 10 Correspondence received, inc:-PC noted. a) Email - HDC, Claire Burton, Community Infrastructure Levy (CIL) PC noted. b) Letter - Anglian Water, Martyn Oakley, response to complaint

Signed...... Dated....... Dated......

PC noted.

c) Letter - The Local Govn Boundary Commission, further

limited consultation

	d) Email - HDC, Planning training sessions for Parish Councils	Cllrs Hyder-Smith and Pinder to attend.
11	Health & Safety, inc:- a) To consider the stability of the Memorial and confirm insurance coverage	The PC confirmed they considered the Memorial to be stable and Cllr Hyder-Smith to add this consideration to the Risk Assessment to be reviewed yearly. The Clerk confirmed that the Parish Council insurance covered any incidents under Public Liability.
12	To consider a donation to the Friends of St Andrews Church, £175.00, as per last year	Approved. The Clerk was requested to write to the group and request a formal, written request, ahead of the donation being made.
13	To consider a request from the Clerk to pay an additional 1 hour per month for the increase in work to update the Parish Council website	Approved.
14	Financial report and payments to be made, inc:- Approval of the following: Expenditure ai) £286.06 Clerk's salary and expenses, October (CHQ 363) / November (STO) 2015 aii) £636.00 (CHQ 361) (£106.00 VAT) K&M Lighting The following was not on the agenda but was allowed by the PC aiii) £0.65 Refund to Clerk for stationery (CHQ 362) aiv) £43.75 Refund to Cllr Hyder-Smith (CHQ 364) (£3.75 Access to Archival Records £40.00 Prize money to residents completing the Community Led) Plan Receipts None b) To note the reconciled bank account balance	All payments were approved and the cheques and paperwork were signed by two signatories. Current account bank balance - £3,314.13 Total including reserves £29,248.19
15	Parking on the green (Memorial) update, inc:- a) To consider placing bollards to distinguish between the access path and the green b) To consider a raised kerb to distinguish between the access path and the green	A full discussion was had. Before prevention measures were considered, the Clerk was requested to write to all residents along the access path and ask that they respect the 'common land' green and do not park or drive on it. To be reviewed at the next meeting.
16	To consider placing railings around the memorial	The PC discussed and this was not approved . Cllr Hyder- Smith to continue to spray weeds around the Memorial to prevent the strimmer damaging the bottom of the Memorial.
17	To consider insuring the plaque on the Memorial	The Clerk reported that to add the plaque would cost the PC an additional £6.06 annually. It was agreed to add the

Signed...... Dated.....

		plaque to the PC insurance.
18	To consider options regarding village maintenance - Cllrs Hyder-Smith/Pinder/Rodford	At the meeting on the 30 th September, concerns were raised regarding the last shoddy grass cut by HDC. Quotes to compare against HDC had been sourced from CGM and Roy Parker. HDC were considerably cheaper and it was agreed to monitor the grass cutting over the next 12 months and review maintenance providers if it was felt necessary.
19	To consider the purchase of a fireproof safe to keep USB backed-up PC files - Clerk	The PC discussed and it was agreed not to purchase a safe as, generally, all PC documents were either on the website or had been emailed to the Cllrs and therefore retrievable, if necessary.
20	To approve the PC budget for 2016/17 and to apply for the precept	The PC discussed at length. With the parishioners in mind, it was agreed that the PC would request a precept of £5,500.00, £500.00 more than last year.
21	Update from Anglian Water regarding the new sewerage system	John Lambert from Anglian Water had confirmed that budgetary provision had been put aside for the new system in Woodwalton and that he would attend the PC meeting on the 30 th March to present to the PC and the public. Concerns were voiced regarding whether residents will be consulted on pipework positioning. Clerk was requested to ask John Lambert for confirmation.
22	To consider the future of the Village Hall, inc:- a) Response to a letter sent to the Village Hall Committee Chair requesting a meeting with the PC and the committee - Clerk	No response had been received. It was agreed for the Clerk to contact ACRE who held records of the Village Hall when it was originally built and to request they attend the next meeting on 27 th January 2016 to give the PC some advice about what to do next.
23	Ownership of the trees on the village green update - Clerk	The Clerk advised that she had not actioned this but will do for the next meeting.
24	Planting on the railway embankment update - Cllr Hyder- Smith	Cllr Hyder-Smith reported that Bridget Halford, HDC Tree Warden, had come out to review the failed trees. She provided some advice as to why the saplings had failed and suggestions on what to do when they are replanted. A local tree surgeon had also provided some advice. The Clerk was requested to write to Network Rail to ask for the failed trees to be replanted and then maintained/watered. To be reviewed at the next meeting.
25	Local Highways Improvement Scheme application update, inc:- a) The inclusion of a request to provide a footpath underneath the railway bridge - Cllr Pinder	Cllr Pinder reported that since the proposal was submitted, Network Rail confirmed that the verges underneath the bridge were CCC responsibility. A possible footpath under the bridge was added to the original proposal and was accepted. Cllrs Pinder and Hyder-Smith would be attending the review panel on 13th January 2016 to support the application. To be reviewed at the next meeting.
26	To receive the Community Led Plan - Cllr Hyder-Smith	Cllr Hyder-Smith noted some edits needed to be made to the plan. When received the Clerk will add this to the website.

Si	igned	Dated
٠.,	D. C.	- Datea

27	The Tour of Cambridgeshire,	Cllr Peck was pleased to report that communications for
	authorities meeting feedback - Cllr	next year's event were greatly improved from last year's
	Peck	effort. The Clerk to keep the website updated with
		information, as it is reported.
28	Date of next meeting	27 th January 2016, 7.30pm
	The meeting ended at 10.00pm	

Signed...... Dated.....